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3 October 1951

MEMORANDUM FOR: Assistant Director/Office of Collection and
Dissemination
FROM: Executive Secretary/Career Service Committee
SUBJECT: Career Service Working Groups
REFERENCE: Memo from General Davison entitled, "Career
Service Committee" 28 September 1951

1. At its meeting on 1 October the Career Service Committee decided to setup five working groups referred to in paragraph 3 of reference. These working groups will be concerned with the following subjects:

- a. Trainee
- b. Employee Rating
- c. Rotation
- d. Career Benefits
- e. Extension Training

2. The Committee also decided to invite the Office of Collection and Dissemination to participate in the working group on Employee Rating (b above).

3. It would be appreciated if OCB would nominate a representative to take part in this working group and inform the undersigned prior to Monday, 8 October.

For the Career Service Committee


Executive Secretary

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Dist:
142 Addressee
3 General Davison

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